

# CertTESOL Input Timetable Week 1

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-19.25	Housekeeping Handbook and timetable Warmers and fillers Online safety and protocols Creating your e-portfolio	Teaching lexis + Introduction to teaching resources
19.35-21.00	Pre-course task review	Introduction to TP: Lesson planning 1, Teaching Portfolio, Peer observations. Teaching Communicative skills

TIME	SATURDAY
9.30-11.00	Setting up a Zoom meeting Using Zoom features: chat, breakout rooms and screen sharing Microteaching (based on Pre-Course Task)
11.15-12.45	Giving instructions Video observation 1
12.45-13.30	LUNCH
13.30-15.00	Unknown Language course set-up + Selecting lexis
15.00-16.00	Error correction
16.15-17.45	Unknown Language 1

# CertTESOL Input Timetable Week 2

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-19.25	Unknown Language 2	Unknown Language 3
19.35-21.00	Phonology 1: Phonemic chart; varieties of English	Phonology 2: Syllable stress
SELF STUDY	Online teaching resources Parts of speech Tense and aspect Work on your ULJ	

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PPP = Presentation, Practise, Production

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KEY:

= unsupervised

Housekeeping/tutorials/career advice

Unit 1: Teaching Skills

Unit 2: Language Awareness & Skills

Unit 3: Learner Profile

Unit 4: The Materials Assignment

Unit 5: Unknown Language

Moderation

(see sample moderation timetable)

# CertTESOL Input Timetable Week 3

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-19.25	Phonology 3: Connected speech; integrating grammar and pronunciation	Phonology 4: Tonic stress, rhythm and intonation; predicting and correcting errors
19.35-21.00	Lexis: Antonyms, synonyms, affixes, collocations and idioms	Methodology review TP Q & A TP Prep (guided by tutor)

Deadline: ULJ 18.00 on Thursday this week.

TIME	SATURDAY
9.30-11.00	Self-study feedback
11.15-12.45	Teaching reading skills
12.45-13.30	LUNCH
13.30-15.00	Phonology review + Phonology test
15.00-16.00	TP Prep (guided by tutor)
16.15-17.45	Teaching listening skills

# CertTESOL Input Timetable Week 4

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 1 (unassessed) Getting to know each other	TP 1 Presenting and practising lexis
20.15-21.00	Feedback and prep	Feedback and prep
SELF STUDY	Technology review: alternatives to Zoom Present tenses Present Perfect and Past tenses	

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

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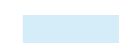
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Unit 4: The Materials Assignment

Unit 5: Unknown Language

Moderation

(see sample moderation timetable)

# CertTESOL Input Timetable Week 5

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 1 (unassessed) Getting to know each other	TP 1 Presenting and practising lexis
20.15-21.00	Feedback and prep	Feedback and prep

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

TIME	SATURDAY
9.30-11.00	Self-study feedback
11.15-12.45	Teaching 1-1 Needs analysis Learner Profile launch
12.45-13.30	LUNCH
13.30-15.00	Teaching writing skills
15.00-16.00	Using songs and music Drama, storytelling and video
16.15-17.45	Situations and functions; TBL

# CertTESOL Input Timetable Week 6

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 5 Reading skills	TP 6 Reading /Listening skills
20.15-21.00	Feedback and prep	Feedback and prep
SELF STUDY	Technology review: alternatives to Zoom Prepositions and phrasal verbs	

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

Find a candidate for your Learner Profile, exchange contact details and schedule your interview for this week.

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# CertTESOL Input Timetable Week 7

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 7 Listening skills	TP 8 Listening skills/Everyday English (TBL)
20.15-21.00	Feedback and prep	Feedback and prep

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

Bring in your up-to-date Teaching Portfolio for your tutorial on Saturday.

Put your notes from the guided observation in your Teaching Portfolio.

Teach your 1-1 lesson this week.

TIME	SATURDAY
9.30-11.00	Self-study feedback
11.15-12.45	Presenting new language Video observation 2
12.45-13.30	LUNCH
13.30-15.00	Practice and production
15.00-16.00	Conditionals
16.15-17.45	Tutorials

# CertTESOL Input Timetable Week 8

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 9 Everyday English (TBL)	TP 10 Meet your new group
20.15-21.00	Feedback and prep	Feedback and prep
SELF STUDY	Classroom management review Finalise your Learner Profile.	

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

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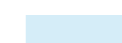
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# CertTESOL Input Timetable Week 9

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TIME	TUESDAY	THURSDAY
18.00-20.00	TP 11 Other skills/integrated skills	TP 12 Other skills/integrated skills
20.15-21.00	Feedback and prep	Feedback and prep

## REMINDERS FOR THIS WEEK:

Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

DEADLINE: LEARNER PROFILE TUESDAY 18.00

TIME	SATURDAY
9.30-11.00	Self-study feedback
11.15-12.45	Teaching grammar; CCQs and timelines
12.45-13.30	LUNCH
13.30-15.00	Modal and auxiliary verbs Future forms
15.00-16.00	TP Prep (guided by tutor)
16.15-17.45	Guided Discovery

# CertTESOL Input Timetable Week 10

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 13 Teaching grammar: PPP	TP 14 Teaching grammar: PPP
20.15-21.00	Feedback and prep	Feedback and prep
SELF STUDY	Introduction to Materials Assignment The Passive	

REMINDERS FOR THIS WEEK: Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

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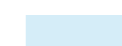
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# CertTESOL Input Timetable Week 11

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TIME	TUESDAY	THURSDAY
18.00-20.00	TP 15 Teaching grammar: Guided Discovery	TP 16 Teaching grammar: Guided Discovery
20.15-21.00	Feedback and prep	Feedback and prep

## REMINDERS FOR THIS WEEK:

Put your lesson plans, teaching materials, Self-evaluations, Peer Observations and TP feedback in your Teaching Portfolio.

TIME	SATURDAY
9.30-11.00	Self-study feedback
11.15-12.45	Grammar review + Grammar/lexis test
12.45-13.30	LUNCH
13.30-15.00	Developing teaching materials
15.00-16.00	Materials selection tutorials
16.15-17.45	Making the transition to classroom teaching

# CertTESOL Input Timetable Week 12

(14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-20.00	TP 17 Teaching grammar: Guided Discovery	Testing and exams
20.15-21.00	Feedback	Teaching beginners
SELF STUDY	Finalise your Teaching Portfolio and Materials Assignment	

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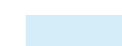
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## CertTESOL Input Timetable Week 13 (14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-19.25	Teaching English for Specific Purposes: Business English and English for Academic Purposes	Materials Assignment check + Coursebook review
19.35-21.00	Teaching Portfolio check	ESOL, ESOL Literacy and Vocational English
SELF STUDY	History of methodology/ Mono - and multilingual classes	

### DEADLINES:

Teaching Portfolio - Tuesday 18.00

Materials Project - Thursday 18.00

## CertTESOL Input Timetable Week 14 (14 weeks part-time)

TIME	TUESDAY	THURSDAY
18.00-19.25	Self-study feedback Teaching Young Learners Using games in class	Materials Assignment presentation rehearsal
19.35-21.00	End-of-course paperwork	Jobs and careers
SELF STUDY	Finalise your Teaching Portfolio and Materials Assignment	

**MODERATION DAY: SATURDAY**



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